Qmentum Accreditation Decision Guidelines

The accreditation decision guidelines are used to determine a client organization’s accreditation decision. A client may receive one of four possible decisions—Not Accredited, Accredited, Accredited with Commendation, or Accredited with Exemplary Standing—based on the degree to which it complies with the following:

- **Required Organizational Practices (ROPs) tests for compliance**
  ROPs consist of major and minor tests for compliance. Major tests have an immediate impact on safety, while minor tests support safety culture but require time to be fully developed and implemented.

- **Instrument thresholds**
  Minimum response thresholds for instruments (i.e., Canadian Patient Safety Culture Survey tool, Worklife Pulse Tool) are based on the number of staff in the organization, to ensure a representative sample.

- **Criteria: High-priority criteria and all other criteria**
  Criteria in the standards are grouped as follows and the percentage of criteria met in each grouping is calculated.
  - Grouping 1—Criteria related to governance + leadership
  - Grouping 2—Criteria related to medication management + infection prevention and control
  - Grouping 3—Criteria in all applicable service-based standards

This table shows the requirements for each decision level. All requirements for a level must be in place to achieve that level. An organization has the opportunity to improve its decision from Accredited to Accredited with Commendation at the six-month progress review, if it meets the requirements for Commendation.

<table>
<thead>
<tr>
<th>DECISION LEVEL</th>
<th>INSTRUMENT THRESHOLDS</th>
<th>CRITERIA</th>
<th>ROP TESTS FOR COMPLIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accredited</td>
<td>Not met</td>
<td>Met 84% or less</td>
<td>Two or more major tests unmet at on-site survey</td>
</tr>
<tr>
<td>Accredited with Commendation</td>
<td>Met</td>
<td>Met 85 to 94%</td>
<td>One major test unmet at on-site survey</td>
</tr>
<tr>
<td>Accredited with Exemplary Standing*</td>
<td>Met at on-site survey</td>
<td>Met 95% or more at on-site survey</td>
<td>All tests met at on-site survey</td>
</tr>
</tbody>
</table>

*Cannot be achieved if an organization has had its Board dismissed and/or is under supervision at the time of the on-site survey.

**Not Accredited:** An organization receives a decision of Not Accredited if it has met less than 80 percent of all criteria and less than 70 percent of high-priority criteria/ROPs in any one or more sets of standards. These organizations have the opportunity to improve their decision to Accredited by undergoing a supplementary survey.